

**Resolution authorizing a Supplemental Contract with OPENonline, LLC to provide background checks and screening services. (Department of Human Resources) (Not to Exceed \$30,000.00)**

**WHEREAS**, the Department of Human Resources routinely performs background checks and screening services for the Board of Commissioners agencies; and

**WHEREAS**, the Department of Human Resources wishes to procure services that will provide for the efficient processing of requests in a cost-effective manner; and

**WHEREAS**, OPENonline, LLC is a Columbus, Ohio-based company that performs local and national background checks based on public records and currently holds a State Term Schedule contract with the Ohio Department of Administrative Services under STS620 Contract ID# 800435; and

**WHEREAS**, the services provided by OPENonline, LLC comply with all local, state, and federal laws governing access to background information; and

**WHEREAS**, the term of the Contract is for a two-year period from September 1, 2016 through August 31, 2018 with the option to extend for a second two-year period, followed by a final one-year period; and

**WHEREAS**, the Department of Human Resources recommends that the Board of Commissioners approve the Supplemental Contract, and furthermore, that the County Administrator be delegated the authority to sign the Customer Application document; now, therefore,

BE IT RESOLVED BY THE BOARD OF COMMISSIONERS, FRANKLIN COUNTY, OHIO:

1. That the attached Supplemental Contract and Purchase Order have been approved and sufficient funds have been encumbered to cover the contract cost.
2. That the Board of Commissioners authorizes the County Administrator to sign the OPENonline, LLC Customer Application to facilitate commencement of services.

AGENCY  
Department of Human Resources

CONTRACT AMOUNT  
Not to Exceed \$30,000.00

Resolution No. 0614-16

August 23, 2016

**Resolution authorizing a Supplemental Contract with OPENonline, LLC to provide background checks and screening services. (Department of Human Resources) (Not to Exceed \$30,000.00)**

Prepared by: Megan A. Balonier

cc: Department of Human Resources  
Purchasing Department  
OPENonline, LLC

SIGNATURE PAGE FOLLOWS