

Resolution authorizing a IV-D contract with Subpoena Service Plus, LLC for providing Process Server services for the Franklin County Child Support Enforcement Agency

(CHILD SUPPORT ENFORCEMENT AGENCY) (\$106,500.00)

**WHEREAS**, competitive sealed bids were received and opened by the Purchasing Department on November 26, 2012; and

**WHEREAS**, Subpoena Service Plus, LLC was the lowest and best bidder to provide Process Server services for the Franklin County Child Support Enforcement Agency; and

**WHEREAS**, the bid documents, specifications, and prices submitted by Subpoena Service Plus, LLC ITB 2012-08-28 shall be the governing term contract which is fully incorporated herein, and is binding on both parties; and

**WHEREAS**, the terms of the contract shall commence January 1, 2014, and terminate December 31, 2014; and

**WHEREAS**, the term of the initial contract was for the period of January 1, 2013, through December 31, 2013, with the option to renew for two (2) successive one year contract terms. This contract exercises the first option to renew and is for the period of January 1, 2014, through December 31, 2014; and

**WHEREAS**, the Franklin County Child Support Enforcement Agency requests approval of the contract with Subpoena Service Plus, LLC; now, therefore:

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BE IT RESOLVED BY THE BOARD OF COMMISSIONERS, FRANKLIN COUNTY, OHIO

That the attached purchase order #40801002-00 is individually described on the accompanying Purchase Order Proof List and the attached contract with Subpoena Service Plus, LLC is hereby approved in the amounts listed:

AGENCY:  
Franklin County Child Support  
Enforcement Agency

CONTRACT AMOUNT:  
\$106,500.00

PURCHASE ORDER AMOUNT: \$53,250.00 (A new purchase order for the remaining balance of \$53,250.00 will be opened in July 2014)

Prepared by: Marjorie Tootle  
cc: FCCSEA (3 Originals)