

Resolution authorizing a IV-D contract with Herzog & Associates LLC, for professional consulting services for the Franklin County Child Support Enforcement Agency

(CHILD SUPPORT ENFORCEMENT AGENCY) (\$44,200.00)

WHEREAS, competitive sealed bids for RFQ Number 2010-08-37 were received and opened by the Purchasing Department on September 3, 2010; and

WHEREAS, Herzog & Associates LLC was determined to be the lowest and best bidder to provide professional consulting services for the Franklin County Child Support Enforcement Agency; and

WHEREAS, the purpose of this IV-D contract is to engage the services of an Information Technology Consultant to further develop and expand current technology, explore the use of new programs, optimize the use of county created proprietary software, provide services related to automated processes, expand and improve current document management systems and integrate the current document management system with document imaging technology in the Franklin County Child Support Enforcement Agency; and

WHEREAS, the awarding of this contract ensures that the creation of any new automated programs be compatible with the agency's existing programs and that they will have the ability to exchange and share data as needed. The programs will also be compatible with the development of the document imaging software program and workflow management software system; and

WHEREAS, the programs and processes developed by the consultant will result in increased efficiencies for staff, streamlined processes and improved customer service. All programs and processes developed become the proprietary software that is owned and controlled by the Franklin County Child Support Enforcement Agency; and

WHEREAS, this contract follows the Federal guidelines for professional software consulting services regulations to allow the County to obtain federal financial reimbursement; and

WHEREAS, the term of this Contract with **Herzog & Associates LLC**, is for the period of November 1, 2013 through October 31, 2014 using the third and final option to renew for a one year period; now therefore:

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BE IT RESOLVED BY THE BOARD OF COMMISSIONERS, FRANKLIN COUNTY, OHIO:

That the attached purchase order #30801153-00 is described on the accompanying Purchase Order Proof List and the attached contract with Herzog & Associates LLC is hereby approved in the amounts listed:

AGENCY:	CONTRACT AMOUNT:
Franklin County Child Support Enforcement Agency	\$44,200.00

PURCHASE ORDER AMOUNT: \$10,000.00 (A new purchase order will be opened in January 2014, for the remaining balance of \$34,200.00)

Prepared by: Marjorie Tootle
cc: FCCSEA (3 Originals)