

Resolution authorizing a contract extension with **Fireproof Records Center** and **Cintas Corporation No. 2** for offsite records storage and records management services

(Purchasing)

(EST ANNUAL AMT
\$250,000.00)

WHEREAS, Fireproof Records Center and Cintas Corporation No. 2 were awarded contracts for offsite records storage and records management services by the Franklin County Board of Commissioners on December 2, 2008 (Resolution 0982-08); and

WHEREAS, the original contracts were for a period of two years with the option to extend for three additional 1-year periods with the approval of the Franklin County Board of Commissions.

WHEREAS, the bid documents including specifications, and prices submitted by **Fireproof Records Center** and **Cintas Corporation No. 2** for ITB 2008-02-56 shall be the governing term contract which is fully incorporated herein, and is binding on all; and

WHEREAS, the contract extensions will be for the first allowed contract extension period through November 30, 2011; and

WHEREAS, the Franklin County Purchasing Department recommends approval of the contract extensions with **Fireproof Records Center** and **Cintas Corporation No. 2** for Countywide offsite records storage and records management services; and

BE IT RESOLVED BY THE BOARD OF COMMISSIONERS, FRANKLIN COUNTY, OHIO:

That the attached contract extensions with **Fireproof Records Center** and **Cintas Corporation No. 2** are hereby approved. Each individual agency using the contracts will open purchase orders as services are utilized.

AGENCY

EST ANNUAL AMT

Franklin County Purchasing Department

\$250,000.00

Prepared by: Trish Starrett
cc: Commissioners
Auditor Administration & Fiscal
Franklin County Purchasing Department
Purchasing (ITB 2008-02-56)